



Medication Policy

The Rapid City Club for Boys, Inc. recognizes that some members require medication for chronic or short-term illness or health conditions. This medication enables members to remain at and participate in Club programming. The Club for Boys believes that medication should be given outside of Club hours whenever possible. However, when The Club for Boys finds that necessity exists, it will provide administration of medicine if the parent/guardian provides written permission on forms provided by The Club for Boys. No member shall be permitted to possess any prescription medication while at The Club for Boys except as provided by this policy.

Roles and Responsibilities

1. The assigned Club for Boys administrator is responsible for ensuring that the medication policy is followed.
2. Staff with medication administration authority will be trained and supervised in proper medication administration.
3. Staff will utilize and apply the “Six Right’s” when giving medication:
 - a. The right boy.
 - b. The right medication.
 - c. The right dose.
 - d. The right time.
 - e. The right route.
 - f. The right documentation.
 - g. If any questions exist about the medication, staff shall contact the parent/guardian for clarification.
4. The Club for Boys will give no medication without proper pharmacy labeling and direction.
5. The member is responsible for reporting to the Office and requesting medication.
6. The Club for Boys will provide locked storage for all medication.
7. If medications are required for activity outside the Club, special provisions must be made with the staff in charge of that activity for those medications.
8. Any suspected diversion or tampering with medications will be immediately reported to the police.



Medication Consent Form

I authorize the Rapid City Club for Boys, Inc. to administer _____
(prescription name)

to my Club member _____, card number _____ at the
times indicated below:

1. _____ Routine medications as directed on the prescription container.
2. _____ As necessary to control asthma, wheezing, or any other allergic symptoms for which medication was specifically prescribed.
3. _____ Short-term medication prescribed by a physician or licensed provider.

I relieve The Club for Boys from any claim or liability that may arise from administration of medications when provided pursuant to the container label.

Prescription medication shall be provided in a pharmacy labeled container showing the name of the pharmacy, the member's name, physician's name, dosage and timing of the medications to be taken. It is the responsibility of the member to request his medication from the Office.

This authorization will terminate fully and completely on _____
(date)

Date of Authorization

Signature of Parent/Guardian

